

## MEETING Tuesday 14<sup>th</sup> March 2023 (Online)

### PRESENT

SH, EH, JM, JS, HI, RC(VG)

### APOLOGIES

CA

### Action

#### 1. Matters Arising from previous minutes

- i. Finance: We have the amounts from school for the pledges and what has been spent. Y1&2 and Y3&4 haven't spent their allowance. SH spoken to TM about organising trips for his key stage. He has emailed PFA inbox about an African mask making/drumming workshop. Nearly £2500 for almost 3 days for this experience for the whole school. PFA to decide if we contribute anything to this experience. RC to check finances and what was raised last year and what has been spent. SH to find out who is KS1 leader (**Mrs T** or Mrs P?) Then speak to them about using their allowance.
- ii. SH spoke to LG about doing another fundraising project (like bonkers for bananas). LG wants to remain focused on reading books.
- iii. The Nook has been created in the new library. LG has asked the PFA if we can purchase a voucher for Mr Tunbridge as they used their own tools to make this.
- iv. Tesco fund – school received money back in 2021 and now need to do a closure report before the PFA can apply for the next year. RC to email Mrs F for the information needed.
- v. PFA Bank account – JS has spoken to the bank to give her permission. Has JS got the membership number? JS to let RC know if this has been approved.

#### 2. DBS

CA has received hers recently. SH thinks we need more people in the PFA to have one when school events occur. 4 of us in

the PFA already hold DBS checks for our jobs. Could these be photocopied for the school rather than having to apply for new ones? SH to look into if there is a free DBS option for volunteers.

**3. Summer Fair**

It has been agreed that it will be held on Saturday 10<sup>th</sup> June. We need to start sorting raffle prizes. We need to confirm the name and time. Spoke about karate demonstrations, Mr P (animals), choirs? Proposed time of 3-6pm. Sub group set up to start organising.

**4. Quiz Night**

Postponed until September 2023.

**5. Summer Disco**

School has agreed that 6<sup>th</sup> July is the better date. End at 6pm next time. HI to email disco man to see if he is available. It will be held outside.

**6. Easter Hat Parade**

31<sup>st</sup> March 2023, 9am. PFA to provide tea/coffee at the parade. Need to confirm who can help.

**7. Charity Commission**

SH to discuss with PFA at next meeting

**8. Bake Sale**

Need to arrange the missed bake sale. Maybe hold it on Red Nose Day, or on 24<sup>th</sup> March. KS2 to provide cakes. Ask kitchen if we give them enough notice to make some cakes.  
UPDATE: Confirmed KS2 bake sale on 24<sup>th</sup> March.  
(12th May – Lower school Y1,2,R and Nur)

Next Meeting – Friday 21<sup>st</sup> April, 2.15pm (School)